



MAHARASHTRA NATIONAL LAW UNIVERSITY NAGPUR

(Established by Maharashtra Act VI of 2014)

June 27, 2019

B.A.LL.B. (Hons.) Five-Year Integrated Degree Course (Session 2019-24)

INSTRUCTIONS FOR COMPLETION OF ADMISSION FORMALITIES

1. **Candidates who were allotted to Maharashtra National Law University, Nagpur and have locked their option to remain with Maharashtra National Law University, Nagpur and have paid Rs.50,000/- to CLAT 2019 Office** are only required to pay the remaining fee of Rs.1,97,000/- (Rs.1,70,750/- in case of Candidates of Maharashtra Domicile) by way of a crossed Demand Draft drawn in favour of '**Registrar, Maharashtra National Law University, Nagpur**' payable at Nagpur, or by transferring the amount electronically to Current Account No. 35882247161 State Bank of India, Ravi Nagar Branch, Nagpur IFSC Code-SBIN0007504, MICR Code-440002015.

Note: The candidates who have been allotted to Maharashtra National Law University, Nagpur and still have opted for up-gradation in further lists as per their merit-cum-preference need not make the payment and need not follow the procedure as indicated hereunder till they are finally allotted to Maharashtra National Law University, Nagpur by the CLAT-2019 Office.

2. All the candidates who have been finally allotted to **Maharashtra National Law University, Nagpur** and exercised the option to remain with **Maharashtra National Law University, Nagpur** are required to be present to complete the admission formalities as per the below mentioned schedule:
 - **Candidates of Maharashtra Domicile: July 12, 2019 (10:00 a.m. to 2:00 p.m.)**
 - **Candidates other than Maharashtra Domicile: July 13, 2019 (10:00 a.m. to 3:00 p.m.)**

Note: Candidates are required to report for admission at **Maharashtra National Law University, Nagpur** on the above mentioned dates and time along with their parents. If any candidate does not report and complete the admission formalities on the appointed date and time, the provisional allotment offered to him / her shall automatically stands cancelled. No request for extension of time for payment of fee etc., shall be entertained under any circumstances. If any candidate fails to produce the original Marks Statements of the XII standard or equivalent examination on the day of admission, his / her candidature for admission shall automatically stand cancelled.

3. Candidates are required to download the attached Admission Application Form and other forms and bring the duly filled-in forms along with the following Original documents on the day of admission / counseling at **Maharashtra National Law University, Nagpur**:

Original Documents required:

- SSC or 10th Class Marks Statement / Pass Certificate containing the Date of Birth
- 12th Class Marks Statement
- 12th Class Pass Certificate
- Maharashtra Domicile Certificate (for Maharashtra Residents)
- Conduct / Character Certificate
- Transfer/ Leaving Certificate
- Caste Certificate issued by the Competent Authority (wherever applicable)
- Caste Validity Certificate Issued by the Competent Authority
- Non- Creamy Layer Certificate (wherever applicable)
- CLAT – 2019 Admit Card
- GAP Affidavit (Wherever applicable)
- Proof of fee paid to CLAT-2019 Office
- Proof of fee paid to Maharashtra National Law University, Nagpur:
- Two Passport Size Photographs
- Medical Report on Blood Group / allergies
- Copy of Aadhar Card
- Proof of Bank Account of the Candidate linked with Aadhar

(The candidates are required to submit a Self-Attested Photo Copy of the aforementioned documents at the time of Counselling)

Note: The Specially Aabled Persons (Persons with Disability) should submit the Disability Certificate issued by the Competent Authority, i.e., District / State Medical Board during the last five years. The candidates will be considered under the said category only when the percentage of disability is 40% and above. Acceptance of their Disability Certificate by any other CLAT participating University would not automatically entitle them for admission under the said category at Maharashtra National Law University, Nagpur.

4. The candidates belonging to SC, VJ/DT (NT(A)), NT(B), NT(C), NT(D), OBC and SBC categories should produce “Caste Validity Certificate” issued by Scrutiny Committee of Social Welfare Department and the Candidates belonging to ST category should submit “Tribe Validity Certificate” issued by Scrutiny Committee of Tribal Department at the time of verification of documents for the Admission.
5. The candidates belonging to VJ/DT (NT(A)), NT(B), NT(C), NT(D), OBC and SBC categories should produce “Non Creamy Layer Certificate” issued by Sub Divisional Officer / Deputy Collector of the district in addition to the caste certificate at the time of Admission.
6. The Candidates belonging to SEBC Category are required to submit Category Certificate and Non-Creamy Layer Certificate issued by the Competent Authority at the time of Counselling.
7. Confirmation of admission will be subject to fulfillment of the eligibility criteria and completion of admission formalities on the scheduled date and time.



8. State Bank of India Staff will be available on the day of admission and interested candidates may open the Savings Bank Account on the same day.
9. The '**Orientation Programme**' for B.A.LL.B. (Hons.) Five-Year Integrated Degree Course is scheduled on **July 14, 2018 (Sunday) at 10.30 a.m.** at the University Premises followed by lunch. All the parents are also cordially invited and requested to accompany their wards for the said programme. The academic session (classes) would commence on July 15, 2019 at 9:30 a.m.
10. Hostel allotment will be done on the day of Orientation Programme. The University is accommodating the students in the 2 BHK / 3BHK apartments. In 2 BHK 4 students would be accommodated and in 3 BHK 6 students would be accommodated. The allotment will be done by lottery system. The Students shall occupy the allotted hostel room on the same evening.
11. The University is facilitating a vendor who will display mattress, bed sheets, bed cover, pillows and pillow covers at the hostel premises on the day of Orientation Programme.
12. The University will provide only a chair, study table, Steel Almirah and cot in the room. The candidates are required to make their own arrangements to procure **mattress (3 X 6.6 Feet), bed sheets, bed cover, pillows, pillow covers, Bucket, Mug and other items required for their stay.**
13. Download the following forms and the **duly filled-in forms should be submitted at the time of Admission / Counselling along with the original documents:**

Admission Form
Declaration by the Candidate and Parent(s)
Medical Certificate
Hostel Accommodation Application Form
Local Guardian Form
Anti-Ragging Affidavits by Candidate and Parent(s)

14. For any further clarification in regard to admissions, you may contact the **Office of the OSD (Academics)** on **0712-2812607** during Office hours i.e. 10:00 a.m. to 4:00 p.m.

Address of the University

Maharashtra National Law University, Nagpur
Moraj Design and Decorators (DnD) Building,
Adjacent to MIHAN Flyover, Near Oil Depot,
Khapri, Wardha Road, Nagpur
Maharashtra- 44 11 08



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27/06/19